

### **Use of Private Vehicles for District Business**

The Board discourages the use of private vehicles for district business, including the transportation of students. Staff will use district-owned vehicles whenever possible and should schedule activities and transportation far enough in advance to avoid any non-emergency use of private vehicles.

The superintendent will develop regulations for staff use of private vehicles that will safeguard the district, its employees and students in matters of safety, insurance and liability. The Board will review such regulations.

No staff member will use a private vehicle for district business, including the transportation of students, without permission from the superintendent or principal. Authorization to use a private vehicle must be obtained before actual use of the vehicle. Staff members who are authorized to use a personal vehicle on district business will be reimbursed in an amount established by the Board.

No student will be allowed to perform district business with his/her own vehicle, a staff member's vehicle or a district-owned vehicle.

END OF POLICY

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Legal Reference(s):  
ORS 30.260 - 30.265  
ORS 332.107  
ORS 801.455  
ORS 811.210  
ORS 815.055  
ORS 815-080  
OAR 735-102-0010